

TOWN OF ST. GERMAIN
OFFICE OF THE CLERK
P.O. BOX 7
ST. GERMAIN, WISCONSIN 54558
www.townofstgermain.org

MINUTES TOWN BOARD MEETING: March 13, 2023

1. **Call to Order:** Chairman Tom Christensen called the meeting to order at 6:33 pm
2. **Pledge of Allegiance**
3. **Roll Call to Establish a Quorum:** Jim Swenson, Brian Cooper, Tom Christensen and Ted Ritter along with Jeanna Vogel town treasurer and June Vogel town clerk are in Community Center in room 4 with 7 community members. Kalisa Mortag is present via Zoom.us along with 7 community members.
4. **Open Meeting Verification:** Mr Christensen noted that he had posted the meeting agenda at three locations in town on Saturday, March 11, 2023 before 6:30 pm.
5. **Citizen's Comments – Citizens are encouraged to share their concerns and ideas with the Board. Please limit your comments to five minutes or less.**

Terry Duke – Why does the town of St Germain require a building inspection for an addition to an existing home?

Tim Clark – Back on January 26th he asked two questions and no one has returned his questions. How much have we paid ChoiceTel? Why was mutual aid not supplied to the fire in Minocqua January 21, 2023?

6. **Cemetery Sexton's Report** Nothing to report.
7. **Fire Chief's Report** February 2023 had 30 ambulance calls and 8 fire calls, 3 of which were snowmobile calls.
8. **Discussion/Action Items:**
 - a. **Approval of payment of the bills.** Motion by Ritter to approve bills as presented; second Swenson. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
 - b. **Approval of past meeting minutes.** Motion by Swenson to approve February 23, 2023 minutes as presented; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
 - c. **Active Town Projects**
 1. **Peterson Road** No update
 2. **Sixteen Road** No update
 3. **Fiber Optic** No update
 4. **Road maintenance Program** No update
 5. **Fire Department High Volume Well** We do not have an answer regarding grant status.
 6. **WIFI in Town Community Park Area** No update
 7. **Streetlights at intersections Town Roads/State and County Highways** No update
 8. **International Truck Replacement** DPW talking with Casper Truck Equipment, still in progress.
 9. **Vandervort Park Pavilion Replacement** No update
 10. **Fern Ridge New Pavilion** Committee has come back with recommendation of putting a pavilion at Fern Ridge. Committee has appropriate funds. Open air builders would provide state approved plans; concrete and building. ATV Club has supported the project. Location would be west of parking lot which allows pavilion to be expanded in the future. Ability to add to later on; bathrooms, enclosed. Pavilion size 30' x 40' x 9' Discussion by the board. Committee will come up with a more detailed plan; site plan, location, future additions. Motion by Ritter to table until March 23, 2023; second Cooper. Discussion: Include maintenance plans, who will do bidding process. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.

11. Location change for the Yard Waste facility No update

- d. Take public comments and adopt revised Chapter 12 – Room Tax & Short-term Rental Registration.** Approved for adoption pending public comment and review, has been posted and published in accordance with statutory requirements, in addition to be posted on town website. Motion by Ritter that amendments to Chapter 12 Room Tax & Short Term Rental Registration be adopted; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- e. Take public comments and adopt revised Chapter 18 – Cemetery.** Approved for adoption pending public comment and review, has been posted and published in accordance with statutory requirements, in addition to be posted on town website. Motion by Ritter that proposed amendments to Chapter 18 – Cemetery including appendix be adopted; second Swenson. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- f. Approval of Ayers contract for well monitoring at the closed landfill.** Yearly inspection and sampling of wells that monitor closed landfill. Same contract, increased \$600.00. Motion by Christensen to table until March 23, 2023 meeting; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- g. Respond to Spectrum's request to be exempt from spring road weight limits.** Discussion by the board. Decision needs to be made tonight given that road limits are coming up soon. Motion by Cooper to notify Spectrum that road limit request exemption has been denied; second Swenson. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- h. Reconsider Town Facebook page posting procedure.** Discussion by the board. Constant Contact has ability to post to social media. Procedure/policy needs to be included in Chapter 29. Motion by Ritter to table until March 23, 2023 meeting; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- i. Open record request procedures.** Reviewed by board. Open records law is constantly changing, currently will not charge for open record request or create form for request. Advised of guidance received by Garbowicz and will abide by them. Motion by Ritter regarding town's attempts to comply with state open record laws we will abide by the guidance given by Garbowicz in his letters of March 2, 2023 to Ritter subject being open records docs and letter of March 6, 2023 to Ritter subject being open records docs; second Cooper. Discussion: Currently no problems with open records request. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- j. Approve Code of Ordinances, Chapter 17 – Community Parks & Building Usage, Chapter 17 – Community Parks & Building Usages Appendix A – Fees and facility use agreement form revisions for adoption.** Discussion by the board. Motion by Ritter to approve changes to Chapter 17 - Community Parks & Building Usage as presented including change as discussed subject to public review and comment; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- k. Schedule notices for the April 18, 2023, Electors Meeting to approve pavilion purchase at Fern Ridge.** Motion by Christensen to table until March 23, 2023; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.
- l. Authorize the Town Chairman to sign DOT Hwy 70 Detour Permit for the Independence Day Festivities on July 2, 2023.** Motion by Christensen to authorize chairman to sign DOT Hwy 70 detour permit for July 2, 2023; second Cooper. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes.

- 9. Closed Session – Adjourn to closed session in accordance with Section 19.85 (1) (e) (g) of the Wisconsin Statutes to discuss the Golf Course Pro Shop lease and the Radostits Lawsuit against the town. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** Motion by Christensen at 7:59 to adjourn to closed session in accordance with Section 19.85 (1) (e) (g) of the Wisconsin Statutes to discuss the Golf Course Pro Shop lease and the Radostits Lawsuit against the town. (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (g) Conferring with legal counsel for the governmental body who is rendering oral or written advise concerning strategy to

be adopted by the body with respect to litigation in which it is or is likely to become involved; second Ritter. Discussion none. The motion passed by roll call vote; Swenson - yes, Cooper - yes, Christensen - yes, Ritter - yes and Mortag - yes. .

10. Reconvene to open session – reconvene to open session to take such action as the board deems appropriate, following consideration given in closed session. Motion by Cooper at 9:08 pm to reconvene to open session to take such action as the board deems appropriate; second Swenson. Discussion none. The motion passed by voice vote unanimously.

11. Adjourn Mr Christensen adjourned the meeting at 9:08 pm

Town Clerk

Chairman

Supervisor

Supervisor

Supervisor

Supervisor